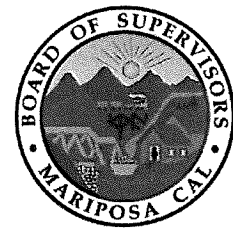




MARIPOSA COUNTY

Administration • 209-966-3222



RESOLUTION - ACTION REQUESTED 2016-35

MEETING: January 19, 2016
TO: The Board of Supervisors
FROM: Mary Hodson, CAO
RE: Building Office Hours

RECOMMENDATION AND JUSTIFICATION:

Rescind Resolution 09-174 and Approve Retaining the Current Office Hours of the Building Department of 7 AM to 4 PM, Monday Through Friday. Resolution 09-174 was adopted to assist the Building Department in continuing to provide customer service with a limited staff. Because of budget constraints during that time period positions in the Building Department had been reduced to the Building Director, one Building Inspector, and one Development Services Technician. To assist the Department in meeting the demands of the public but to also allow staff the necessary work breaks, the Board approved changing the hours of operation to 7 AM to 4 PM, and with allowing the Department to close for one hour a day for lunch.

An 0.80 Permanent Part-Time Development Services Technician has since been allocated to the Building Department which will now allow the Department to remain open to the public without the one hour closure. Additionally, a cooperative understanding has been made with the other Development Services departments (Planning and Environmental Health) where assistance will be provided between the departments to ensure that the front counter always has coverage to provide public assistance.

The Department has requested that the operating hours remain from 7 AM to 4 PM, as the Department has received favorable comments from the public regarding being able to meet with Building staff early in the morning prior to heading to construction sites.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On April 14, 2009, the Board adopted Resolution 09-174 revising the office hours of the Building Department and allowing the Department to close the office for one hour a day for lunch.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not rescind Resolution 09-174. The Building Department will continue to be closed for one hour a day to the public, which may cause an inconvenience to the public needing assistance and to the other Development Services Departments that remain open during normal business hours.

ATTACHMENTS:

Resolution_2009-174 (PDF)

CAO RECOMMENDATION



Mary Hodson, CAO 1/14/2016

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor

SECONDER: Rosemarie Smallcombe, District I Supervisor

AYES: Smallcombe, Jones, Long, Cann, Carrier