



COUNTY OF MARIPOSA

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GARRY R. PARKER, CHAIRMAN
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MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: GARRY PARKER, Board of Supervisors
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*
SUBJECT: Approve and Authorize a Transition Committee to Facilitate the District Attorney Family Support Division Becoming an Independent Department Separate From the District Attorney's Office by the Planned Completion Date of July 1, 2001
Resolution 00-405

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on November 21, 2000

ACTION AND VOTE:

Approve and Authorize a Transition Committee to Facilitate the District Attorney Family Support Division Becoming an Independent Department Separate From the District Attorney's Office by the Planned Completion Date of July 1, 2001 (Supervisor Parker)

BOARD ACTION: Discussion was held. Chairman Parker advised of the receipt of a letter from the District Attorney regarding this matter. Following further discussion, (M)Pickard, (S)Balmain, Res. 00-405 adopted, with direction for the Committee meet as soon as possible to begin the transition process/Ayes: Balmain, Stewart, Parker, Pickard; Noes: Reilly.

cc: Marita Green, District Attorney/Family Support
Ken Hawkins, Auditor
Jeff Green, County Counsel
Greg Iturria, County Administrative Officer
File

RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes ___ No X)

Approve and Authorize a Transition Committee to facilitate the District Attorney Family Support Division becoming an independent department separate from the District Attorney's Office by the planned completion date of July 1, 2001. To accomplish the transition by the approved date and assure a smooth transition will require a collaborative effort between the following county departments: Board of Supervisors, District Attorney's Office, Administration, Auditor, and County Counsel/Personnel/Risk Management. A Transition Committee will assemble all of the diverse information necessary to prepare a Transition Plan and Work Plan pursuant to requirements of State law, and present the Plans for Board approval and signature by the County and the District Attorney. Once the County and the District Attorney sign the Plans, copies will be forwarded to the State for approval.

County Administration has been informed by Mr. Richard Williams, a member of the State Transition Team, that there will be a meeting in early December 2000 for Phase 2 counties (which includes Mariposa County). The purpose of the meeting is to provide information and assistance by the State to the counties which will transition during the calendar year 2001. The State desires the attendance of County Administration personnel as well as Family Support personnel. Mr. Williams additionally noted that many of the Phase 2 counties have indicated a desire to transition effective July 1, 2001, because of coinciding with the new fiscal year.

It is recommended that the Transition Committee consist of: the General Government Board Committee because a new county department is being formed – Supervisors Stewart and Parker; the District Attorney; the Auditor; the County Administrative Officer and the Staff Analyst; County Counsel/Interim Personnel Director/Risk Manager; and the Family Support Division Manager. These departments and individuals will have to work closely to accomplish the required objectives.

Attached is a letter with attachments from the Director of the California Department of Child Support Services which outlines the tasks necessary to accomplish both the Transition Plan and the Work Plan.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

State law requires that our Family Support operation become an independent department separate from the District Attorney's Office. On June 27, 2000, the Board adopted Resolution #00-239 that established July 1, 2001, as the planned completion date for the transition.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not create a Transition Committee. There will likely be delays in accomplishing the transition by the planned completion date and the County may eventually be in violation of the mandated State requirement.

<p>COSTS: (X) Not Applicable</p> <p>A. Budgeted Current FY \$</p> <p>B. Total Anticipated Costs \$</p> <p>C. Required Additional Funding \$</p> <p>D. Internal Transfers \$</p> <p>SOURCE: () 4/5ths Vote Required \$</p> <p>A. Unanticipated Revenues \$</p> <p>B. Reserve for Contingencies \$</p> <p>C. Source Description: _____</p> <p>Balance in Reserve for Contingencies ,if approved: _____</p>	<p>SPECIAL INSTRUCTIONS:</p> <p>List the attachments and number the pages consecutively: Letter and attachments from the Director of the Calif. Dept. of Child Support Services.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p>CLERKS USE ONLY:</p> <p>Res. No. <u>00-405</u> Ord. No. _____</p> <p>Vote - Ayes: <u>4</u> Noes: <u>Reilly</u></p> <p>Absent: _____ Abstained: _____</p> <p>Approved () Denied</p> <p>Minute Order Attached () No Action Necessary</p> <p>The foregoing instrument is a correct copy of the original on file in this office</p> <p>Date: _____</p> <p>ATTEST: _____</p> <p>MARGIE WILLIAMS, Clerk of the Board County of Mariposa, State of California</p> <p>BY: _____</p> <p>Deputy</p>	<p>ADMINISTRATIVE OFFICER'S RECOMMENDATION:</p> <p>This item on agenda as:</p> <p><input checked="" type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input type="checkbox"/> For Policy Determination</p> <p><input type="checkbox"/> Submitted with Comment</p> <p><input type="checkbox"/> Returned for Further Action</p> <p>Comment: _____</p> <p>CAO's Initials: <u>[Signature]</u></p>



OFFICE OF THE DISTRICT ATTORNEY COUNTY OF MARIPOSA

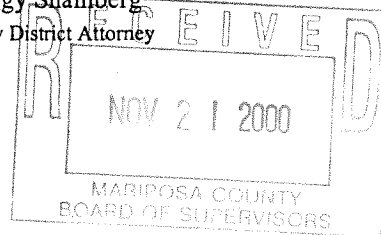
CHRISTINE A. JOHNSON, District Attorney

Criminal Division
Kimberly A. Fletcher
Assistant District Attorney

Shaun Quinn
Deputy District Attorney

Peggy Shainberg
Deputy District Attorney

MEMORANDUM



DATE: November 20, 2000
TO: Mariposa County Board of Supervisors
FROM: Christine Johnson, District Attorney *CJ*
RE: Agenda Item # 15, Approve and Authorize a Transition Committee to Facilitate the District Attorney Family Support Division Becoming an Independent Department Separate from the District Attorney's Office by the Planned Completion Date of July 1, 2001 (Supervisor Parker)

Regarding the above-referenced "Attention" agenda item, for the record, I intend to transition the Family Support Division of my office to the state no later than December 31, 2001. I will not consider an earlier transition in the year until I am satisfied, which I have stated before, that an earlier transition is in the best interests of the children of Mariposa County. We are not a pilot county in Phase 1, scheduled to complete transition by December 31, 2000, nor are we in Phase 3 counties set to transition by December 31, 2002. In completing the transition survey which established the timing of a counties transition, I took a conservative approach although not an extreme one as to when Mariposa County should transition. Mariposa County, based on that survey, was placed in Phase 2, which I felt would give me ample time to request the formation of a transition committee, prepare the transition plan which will need to be approved by the state, be involved with the selection of the local child support agency Director, observe the transitions as they occur in other counties and address other issues including a transition that coincides with our fiscal year. It is my understanding that San Francisco County has transitioned and that Santa Barbara County is next in line.

The phase two meeting that was referred to in the above-referenced agenda item will occur on Thursday, December 7, from 1:30pm to 4:30pm. I intend to be present at this meeting as will the Program Manager for the Family Support Division. Interested parties are also invited to attend.

Until the transition occurs, I am still responsible as the elected department head for the Family Support Division. In the future, I would appreciate being contacted in person by a board member who feels the need to prepare a board agenda item for me prior to the preparation of the board item. In this case, I was asked only for my input after the draft agenda item had already been prepared. I would request that the agenda item be tabled until sometime after December 7, 2000, when as the department head, I am ready to address it.

CJ:cj