

DEPARTMENT: DISTRICT ATTORNEY

BY: CHRIS JOHNSON

PHONE: 966-3626

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes __ No X)

Resolution transferring funding from Benefit Line Item 001-0212-517.03-01 (\$1,455) and from Salary Line Item/Office Assistant 001-0212-517.01-99 (\$2,377) to Professional Services Line Item 001-0212-517.04-18 (\$3,832).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Funding will be utilized for a current Office Assistant II vacancy within the Criminal Division.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Staff shortage, requiring overtime.

COSTS: () Not Applicable		SPECIAL INSTRUCTIONS:	
A.	Budgeted Current FY	\$	List the attachments and number the pages consecutively:
B.	Total Anticipated Costs	\$	
C.	Required Additional Funding	\$	
D.	Internal Transfers	\$ 3,832	
SOURCE: () 4/5ths Vote Required		\$	
A.	Unanticipated Revenues	\$	
B.	Reserve for Contingencies	\$	
C.	Source Description: _____		
Balance in Reserve for Contingencies ,if approved: _____			
CLERKS USE ONLY:		ADMINISTRATIVE OFFICER'S RECOMMENDATION:	
Res. No. <u>99-352</u>	Ord. No. _____	This item on agenda as:	
Vote - Ayes: <u>5</u>	Noes: _____	_____ Recommended	
Absent: _____	Abstained: _____	_____ Not Recommended	
<u>MW</u> Approved	() Denied	_____ For Policy Determination	
() Minute Order Attached	() No Action Necessary	_____ Submitted with Comment	
The foregoing instrument is a correct copy of the original on file in this office		_____ Returned for Further Action	
Date: _____		Comment: _____	
ATTEST:		_____	
MARGIE WILLIAMS, Clerk of the Board		_____	
County of Mariposa, State of California		_____	
BY: _____	Deputy	CAO's Initials: _____	

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0212	517.03-01	BENEFITS	DA-0003		\$ 1,455
001	0212	517.01-99	SALARY/OAII	DA-0003		2,377
001	0212	517.04-18	PROFESSIONAL SERV.	DA-0003	\$ 3,832	
001	0104	414-1090	GENERAL CONTINGENCY			
TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
					\$ 3,832	\$ 3,832
TOTALS					\$ 3,832	\$ 3,832

ACTION REQUESTED: (Check all that apply)
 Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION Existing vacancy and above action will be utilized for temporary support staff.

DEPT HEAD SIGNATURE *Christine P. Johnson* DATE 11-19-99
 APPROVED BY RES NO. 99-352 CLERK *[Signature]* DATE 12-2-99

AUDITOR'S USE ONLY
 BA #