

DEPARTMENT: Public Health BY: C. B. Mosher, MD, Health Officer PHONE: 966-3689
RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes No x)

Recommend Resolution appropriating \$3,065 into the Health Department Budget for costs associated with instructional materials for food safety class.

As explained to the Board in a memo dated April 29, 1999, (copy attached) the Health Department made a bulk purchase of books for a food safety class to be held June 16, 1999. This service to the community will enhance food handling safety in restaurants and Bed and Breakfast facilities. The participants have made payment to the County as reimbursement for the class materials. We are requesting that this revenue be appropriated in the Health Department Budget to cover the prospective purchase of those class materials. This was discussed with the Auditor.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

No prior Board action.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Transfer from General Contingency.
2. Health Department Services and Supplies, Office Expense line item will be over expended.

COSTS: () Not Applicable

A. Budgeted current FY	\$ 13,000
B. Total anticipated costs	\$ 16,065
C. Required additional funding	\$ 3,065
D. Internal transfers	\$

SOURCE: (XX) 4/5ths Vote Required

A. Unanticipated revenues	\$ 3,065
B. Reserve for contingencies	\$
C. Source description: <u>Fees</u>	
Balance in Reserve for Contingencies,	
if approved: \$	

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
sign [] copies _____

CLERK'S USE ONLY:
Res. No.: 99-199 Ord. No. _____
Vote - Ayes: _____ Noes: _____
Absent: _____ Abstained: _____
Approved () Denied
) Minute Order Attached () No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
 Recommended
 Not Recommended
 For Policy Determination
 Submitted with Comment
 Returned for Further Action
Comment: _____
A.O. Initials: JK

The foregoing instrument is a correct copy of the original on file in this office.
Date: _____
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

BUDGET ACTION FORM

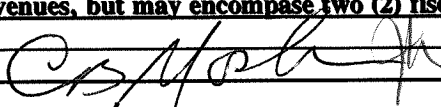
FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
001	0401	308-1100	MISCELLANEOUS REVENUE	(3,065)	
001	0401	621-0417	OFFICE EXPENSE	3,065	
001	0401				
001	0401				
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001	0401				
001	0104	014-1090	GENERAL CONTINGENCY	\$	
			TOTAL	\$0	\$0


ACTIONS REQUESTED: (Check all that apply)

- (XX) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- () Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION

Budget funds to cover the purchase of books and exam materials needed by participants attending mandatory food handling safety course. Participants will be reimbursing the County for these costs. Both a revenue line item and an expenditure line item is needed to accommodate both the purchase of materials and the subsequent revenues received. This will be one-time expenditures and revenues, but may encompass two (2) fiscal years.

DEPT HEAD SIGNATURE  DATE 6/2/99
 CHARLES B. MOSHER, M.D., HEALTH OFFICER, PUBLIC HEALTH DEPT

APPROVED BY RES NO. 99-199 CLERK  DATE 6-15-99

AUDITOR'S USE ONLY
 BA #