

DEPARTMENT: Public Works Department By: Michael Edwards Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Discussion and direction regarding alternatives for operations of the solid waste landfill and transfer stations for possible savings to finance needed landfill/recycling center improvements.

This item is scheduled at the Board's direction from its meeting of April 20, 1999 wherein five alternatives were offered by staff:

1. Change to County operation of the landfill and the four transfer stations (as originally proposed in March 9, 1999 Board item). This option would save approximately \$89,000 per year versus the status quo (refer to Attachment #1).
2. Change to County operations of the four transfer stations only. This option would save approximately \$77,000 per year versus the status quo (\$71,000 if Total Waste Systems continued with transfer station hauling contract). Attachment #2, a staff memo prepared on December 12, 1997 discusses this option in detail.
3. Investigate contracting out the landfill and/or transfer station operations to another private company. The potential costs or savings are unknown at this time. Staff and the Board's solid waste committee are having discussions with another contractor and will report any findings to the Board during the Board meeting.
4. Close some or all of the transfer stations. If all transfer stations were closed, the savings would be approximately \$146,000 per year versus status quo (refer to the last page of Attachment #2).
5. Keep the status quo and extend all three Total Waste Systems contracts for some period of time. No savings would result.

As discussed in their April 20 Board meeting, staff does not recommend proceeding with Alternative #1 at this point in time. There is not adequate time available to make the transition before the T.W.S. landfill contract expiration date of September 30, 1999. T.W.S. has indicated a willingness to continue landfill operations under a short-term extension. Staff suggests a one year landfill contract extension be granted by the Board.

Staff recommends proceeding with either Alternative #2 or #4. These changes would allow the County to finance much needed improvements at the landfill. The most pressing improvements needed are highlighted on Attachment #3 (Exhibit 1 from the original Board item). These improvements involve relocating and enhancing the gate, the public entrance, the recycling center and the public tipping area. The current location of these facilities is in the area to receive landfill waste within the next year. The estimated capital cost of \$173,000 include making the public use of the landfill/recycling center cleaner and much more user-friendly. The payback on these improvements would be from 1-1/2 to 3 years. Savings beyond that point could be used for mandated programs currently not being funded, such as AB 939 waste diversion requirements.

Staff does not recommend contracting out the transfer stations operations to a private entity. The current practice of having the gatekeeper, a contractor employee, collect the fees for the contractor is less than ideal for fiscal control. (Most of the operational cost is for the gatekeeper salary costs.) Also, if the landfill operation continues to be privatized, that contract should be amended to have the gatekeeper become a County employee. As noted above, the transfer station hauling contract could continue to be privatized, either through TWS or another contractor.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Refer to Attachment #1.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

As noted above. If none of the cost-savings alternatives suggested are pursued, no savings will be available to finance needed improvements and programs. Landfill tip fee increases would become necessary.

<p>COSTS: (X) Not Applicable</p> <p>A. Budgeted current FY> \$ _____</p> <p>B. Total anticipated Costs> \$ _____</p> <p>C. Required additional funding> \$ _____</p> <p>D. Internal transfers> \$ _____</p> <p>COSTS: () 4/5th Vote Required</p> <p>A. Unanticipated revenues> \$ _____</p> <p>B. Reserve for contingencies> \$ _____</p> <p>C. Source description: > _____</p> <p>Balance in Reserve Contingencies, If Approved: \$ _____</p> <p>SPECIAL INSTRUCTIONS:</p>	<p>List the attachments and number the pages consecutively:</p> <p><u>1. Board item dated March 9, 1999 (23 pages)</u></p> <p><u>2. Starling/Edwards memo dated December 12, 1997 (5 pages)</u></p> <p><u>3. Spreadsheet noting most-pressing improvements (1 page)</u></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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CLERK'S USE ONLY

Res. No.: 99-140 Ord. No.: _____

Vote - Ayes: 5 Noes: _____

Absent: _____ Abstained: _____

Approved Denied

Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: _____

ATTEST: _____

MARGIE WILLIAMS, Clerk of the Board

By: _____

Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

_____ Recommended

_____ Not Recommended

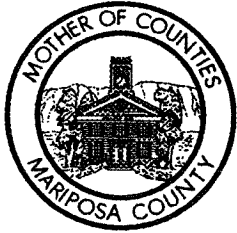
_____ For Policy Determination

_____ Submitted With Comment

_____ Returned for Further Action

Comment: _____

C.A.O. Initials: [Signature]



COUNTY of MARIPOSA

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MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: MIKE EDWARDS, Public Works Director
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: Alternative for Operations of the Solid Waste Landfill and Transfer Stations; Res. 99-140

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on May 4, 1999

ACTION AND VOTE:

B) Discussion and Direction Regarding Alternatives for Operations of the Solid Waste Landfill and Transfer Stations for Possible Savings to Finance Needed Landfill/Recycling Center Improvements
BOARD ACTION: Discussion was held with Mike Edwards relative to the options and recommendations. It was clarified that the recommendation for recruitment for transfer station gate attendants also includes landfill attendants and direction for staff to begin the recruitment process; the subcommittee will continue to work with staff on the other options; and the recommendation to extend the contract with Total Waste Systems to operate the transfer stations is for operation and hauling. (M)Balmain, (S)Stewart, Res. 99-140 adopted:

- 1) approving a month-to-month extension to the contract with Total Waste Systems to operate the landfill with a six-month notification for termination;
- 2) approving a month-to-month extension to the contract with Total Waste Systems to operate the transfer stations with a six-month notification for operation and hauling for termination;
- 3) authorizing staff to draft class specifications for extra-help transfer station and landfill gate attendants; and
- 4) directing staff and the solid waste sub-committee to continue to investigate all options and bring more complete recommendations to the Board when sufficient information has been obtained/Ayes:
Unanimous.

cc: Jeffrey G. Green, County Counsel
Janet Hogan, County Administrative Officer
Nancy Kyle, Personnel
Ken Hawkins, Auditor
Dr. Mosher, Health Officer
Supervisor Balmain
Supervisor Parker
Agreement File



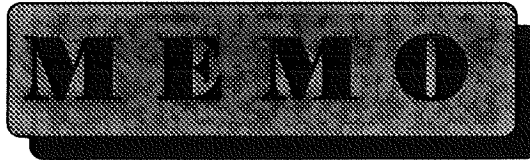
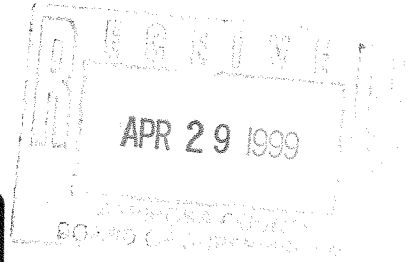
COUNTY of MARIPOSA

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**DEPARTMENT OF
PUBLIC WORKS**
Divisions of:
• Design & Construction
• Administration
• Operations

April 28, 1999

MICHAEL D. EDWARDS
Director



To: Board of Supervisors

From: Michael D. Edwards, Public Works Director *ME*

Subject: Addendum to May 4, 1999 Presentation on Operation of Landfill and Transfer Stations

Subsequent to preparation of the Board's Agenda package, staff and the Board's sub-committee further investigated the alternatives. Some further study is required before a final recommendation can be made. In order to keep County options the most flexible Public Works' staff recommends the following interim action by the Board:

- 1) A month-to-month extension to the contract with Total Waste Systems to operate the landfill with a six month notification for termination. This contract expires 9/30/99.
- 2) A month-to-month extension to the contract with Total Waste Systems to operate the transfer stations with a six month notification for termination. This contract expires 6/30/99.
- 3) Authorize staff to draft class specifications for Extra-Help recruitment for transfer station gate attendants. This is requested due to the time involved to adopt new class specs and recruit qualified personnel.

Staff and the solid waste sub-committee will continue to investigate all options and bring more complete recommendations to the Board when sufficient information has been obtained.

cc: Janet Hogan, CAO
Jeff Green, County Counsel
Tom Starling, Solid Waste Coordinator
Clif Price, Facilities Maintenance Manager