

DEPARTMENT: Board of Supervisors

BY: Doug Balmain/Garry Parker

PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes ___ No X)

Review and Approve Recommendations by Sub-Committee on Functional Changes within the Planning and Building Department. As directed by the Board, the Sub-Committee has reviewed the Planning & Building Department's organization and makes the following recommendations:

- A. Divide Planning and Building into separate departments;
- B. Indicate intention to appoint John Davis as Building Director and direct Personnel to bring a class specification and salary recommendation back to the Board of Supervisors for approval;
- C. Continue the appointment of Sarah Williams as Interim Planning Director;
- D. Direct the Interim Planning Director and CAO to work with the Sub-Committee to submit an evaluation report for the October 5, 1999 Board of Supervisors meeting.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board last considered functional changes to the Planning and Building Department during the March 9, 1999 Board Meeting. At that meeting the Board conceptually approved moving Transportation Planning to the Public Works Department and air quality oversight to the Health Department. Specific implementing actions for these changes will be brought back for Board Action in the next few weeks. Direction was also given for the Sub-Committee to return with their review and recommendations on the functional changes within the Planning and Building Department.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board may direct whatever organizational and functional changes they desire including making no changes.

<p>COSTS: () Not Applicable</p> <p>A. Budgeted Current FY \$</p> <p>B. Total Anticipated Costs \$</p> <p>C. Required Additional Funding \$</p> <p>D. Internal Transfers \$</p> <p>SOURCE: () 4/5ths Vote Required</p> <p>A. Unanticipated Revenues \$</p> <p>B. Reserve for Contingencies \$</p> <p>C. Source Description: _____</p> <p>Balance in Reserve for Contingencies, if approved: _____</p>	<p>SPECIAL INSTRUCTIONS:</p> <p>List the attachments and number the pages consecutively:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>CLERKS USE ONLY:</p> <p>Res. No. <u>99-133</u> Ord. No. _____</p> <p>Vote - Ayes: _____ Noes: _____</p> <p>Absent: _____ Abstained: _____</p> <p>() Approved () Denied</p> <p><input checked="" type="checkbox"/> Minute Order Attached () No Action Necessary</p> <p>The foregoing instrument is a correct copy of the original on file in this office</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____ MARGIE WILLIAMS, Clerk of the Board County of Mariposa, State of California</p> <p>BY: _____ Deputy</p>	<p>ADMINISTRATIVE OFFICER'S RECOMMENDATION:</p> <p>This item on agenda as:</p> <p>_____ Recommended</p> <p>_____ Not Recommended</p> <p><input checked="" type="checkbox"/> For Policy Determination</p> <p>_____ Submitted with Comment</p> <p>_____ Returned for Further Action</p> <p>Comment: _____</p> <p>_____</p> <p>CAO's Initials: <u><i>[Signature]</i></u></p>



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222



PATTI A. REILLY, CHAIR
BOB PICKARD, VICE-CHAIRMAN
DOUG BALMAIN
ROBERT C. STEWART
GARRY R. PARKER

DISTRICT I
DISTRICT V
DISTRICT II
DISTRICT III
DISTRICT IV

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: DOUG BALMAIN, District II Supervisor and
GARRY R. PARKER, District IV Supervisor

FROM: MARGIE WILLIAMS, Clerk of the Board *MW*

SUBJECT: Sub-Committee Recommendations for Making Functional Changes with the Planning and Building Departments; Res. 99-133

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on April 27, 1999

ACTION AND VOTE:

Doug Balmain, District II Supervisor and
Garry R. Parker, District IV Supervisor;
Review and Approve Recommendations by Sub-Committee on Functional Changes Within the Planning and Building Department

BOARD ACTION: Discussion was held. Supervisor Pickard suggested that an administrative practice session be scheduled to discuss the structure of the Planning Department and goals the Board has for the Department. Supervisor Reilly agreed and suggested that the full Board should be involved. Further discussion was held relative to the sub-committee's recommendations.

6:55 p.m. Recess

7:11 p.m. Further discussion was held. (M)Stewart, (S)Parker, Res. 99-133 adopted approving recommendations to divide the Planning and Building into separate departments; indicating intent to appoint John Davis as Building Director and directing Personnel to bring a class specification and salary recommendation back to the Board of Supervisors for approval; continuing the appointment of Sarah Williams as Interim Planning Director; and directing the Interim Planning Director and County Administrative Officer to work with the sub-committee to submit an evaluation report for the October 5, 1999, Board of Supervisors meeting; and direction was given for an administrative practice session to be scheduled with Planning and Building to further review the details. Further discussion was held. Ayes: Balmain, Stewart, Parker; Noes: Reilly, Pickard.

Lisa Edelheit, SEIU Representative, asked for clarification of the action taken.

Discussion was held relative to scheduling the administrative practice session – it was scheduled for May 10, 1999, at 10:00 a.m. Chairman Pickard requested that the sub-committee continue to work on these issues.

Ron Iudice thanked the Board for its action on this matter and Supervisors Balmain and Parker for having a public meeting to discuss these issues.

cc: Jeffrey G. Green, County Counsel
Mike Edwards, Public Works Director
Dr. Mosher, Health Officer
Janet Hogan, County Administrative Officer
File