

DEPARTMENT: Public Works

By: Marty Allan, Fleet/Fiscal Mgr. Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Resolution authorizing Public Works to transfer \$738 from Incline Road Project Line 306-0302-582-0601 to Communications Line 306-0302-382-0406 to accurately account for project expenses.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves adjustments between budget line items within a fund.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If not approved, all cost will be charged to project line 0601.

COSTS: () Not Applicable	
A. Budgeted current FY>	\$ -0-
B. Total anticipated Costs>	\$ 738.00
C. Required additional funding>	\$ 738.00
D. Internal transfers>	\$ 738.00

COSTS: () 4/5th Vote Required	
A. Unanticipated revenues>	\$
B. Reserve for contingencies>	\$
C. Source description: >	

Balance in Reserve Contingencies, If Approved:
\$

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

1. Budget Action Form (1 page)

CLERK'S USE ONLY

Res. No.: 225 Ord. No.: _____

Vote - Ayes: 5 Noes: _____

Absent: _____ Abstained: _____

Approved Denied

Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: _____

ATTEST: _____
MARGIE WILLIAMS, Clerk of the Board

By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment: _____

C.A.O. Initials: MA

