

DEPARTMENT: Assessor-Recorder BY: Gary Estep, Assessor-Recorder PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes \_\_\_ No X)  
Request Board to allow transfer of funds from fixed assets account and recorders modernization account, to maintenance of equipment account. \$599 from Recorder's Modernization to pay for sales tax that was not budgeted on the maintenance contract. \$570 from fixed assets to maintenance account because a portion of the fixed asset price for reader printer purchase was part of maintenance contract.

BACKGROUND AND HISTORY OF BOARD ACTIONS:  
Board in past has allowed for transfer of funds within budgeted accounts.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:  
Not approve and therefore would not be able to pay maintenance contracts

**COSTS:** ( ) Not Applicable

A. Budgeted current FY \$ \_\_\_\_\_

B. Total anticipated costs \$ \_\_\_\_\_

C. Required additional funding \$ \_\_\_\_\_

D. Internal transfers \$ \_\_\_\_\_

**SOURCE:** ( ) 4/5ths Vote Required

A. Unanticipated revenues \$ \_\_\_\_\_

B. Reserve for contingencies \$ \_\_\_\_\_

C. Source description: \_\_\_\_\_

Balance in Reserve for Contingencies, if approved: \$ \_\_\_\_\_

**SPECIAL INSTRUCTIONS:**  
List the attachments and number the pages consecutively:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CLERK'S USE ONLY:**

Res. No.: 02-53 Ord. No. \_\_\_\_\_

Vote - Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

Approved ( ) Denied

Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_

ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

**COUNTY ADMINISTRATIVE OFFICER'S RECOMMENDATION:**  
This item on agenda as:

\_\_\_\_\_ Recommended

\_\_\_\_\_ Not Recommended

\_\_\_\_\_ For Policy Determination

\_\_\_\_\_ Submitted with Comment

\_\_\_\_\_ Returned for Further Action

Comment: \_\_\_\_\_

C.A.O. Initials: [Signature]

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
001	0109	4230684	Fixed Assets		\$570
001	0109	4230412	Maintenance of Equip	570	
001	0109	3080117	Rec. Modernization Funding	(599)	
001	0109	4230412	Maintenance of Equip	599	
001	0104	414-1090	GENERAL CONTINGENCY.		
TRANSFER BETWEEN FUNDS					
135	0000	2200000		(599)	
001	0109	3080117		599	
TOTALS				570	\$570

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

JUSTIFICATION Transfer \$599 from Recorder's Modernization to pay for sales tax that was not budgeted on the maintenance contract. Transfer \$570 from fixed assets to maintenance because a portion of the fixed asset price was actually part of the maintenance.

DEPT HEAD SIGNATURE [Signature] DATE

APPROVED BY RES NO. 00-53 CLERK [Signature] DATE 2-8-00

ASSESSOR

AUDITOR'S USE ONLY  
BA #