

DEPARTMENT: Building By: John Davis, Building Director Phone: 966-3934
(Policy Item: Yes ___ No X)

RECOMMENDED ACTION AND JUSTIFICATION:

Request transfer of \$9,000 from Building Inspector Account Number 600-0236-562-0142 to Extra Help Account Number 600-0236-562-0201. This transfer will fund part-time employment until a permanent building inspector can be hired.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In the past, due to the volume of workload, sufficient personnel have been hired to meet the public demand for inspections. Extra-Help people have been employed until full-time positions are filled.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Termination of part-time help will occur.
We will be short staffed while hiring process is being completed.

COSTS: (X) Not Applicable
A. Budgeted current FY \$ _____
Total anticipated Costs \$ 9,000
C. Required additional funding \$ _____
D. Internal transfers \$ _____

COSTS: () 4/5th Vote Required
A. Unanticipated revenues \$ _____
B. Reserve for contingencies \$ _____
C. Source description: _____
Balance in Reserve Contingencies, If Approved:
\$ _____

SPECIAL INSTRUCTIONS:

List the attachments and number the pages consecutively:

- 1.
- 2.

CLERK'S USE ONLY

Res. No.: 99-23 Ord. No.: _____
Vote - Ayes: 5 Noes: _____
Absent: _____ Abstained: _____
 Approved Denied
 Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
MARGIE WILLIAMS, Clerk of the Board
By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:
 Recommended
 Not Recommended
 For Policy Determination
 Returned for Further Action

Comment: _____
ATTEST: _____

A.O. Initials: Ju

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
600	0236	562-0142	Building Inspector		\$9,000.00
600	0236	562-0201	Extra-Help	\$9,000.00	
			Transfer to Extra-Help until a permanent building inspector can be hired.		
001	0104	414-1090	GENERAL CONTINGENCY.		
TRANSFER BETWEEN FUNDS					
TOTALS				\$9,000.00	\$9,000.00

ACTION REQUESTED: (Check all that apply)

() Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

JUSTIFICATION

DEPT HEAD SIGNATURE John E. Davis DATE 1-7-00

APPROVED BY RES NO. 00-23 CLERK mw DATE 1-18-00

AUDITOR'S USE ONLY
BA #