



# MARIPOSA COUNTY

Administration · 209-966-3222



## **RESOLUTION - ACTION REQUESTED 2014-632**

MEETING: December 9, 2014

TO: The Board of Supervisors

FROM: Mary Hodson, Interim CAO

RE: Board of Supervisors Budget Action

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### **RECOMMENDATION AND JUSTIFICATION:**

Approve Budget Action Reducing General Fund Contingency and Increasing Travel Line Items in the Board of Supervisors Budget to Account for Unanticipated Travel Needs (\$1,400). Costs for attending the recent California State Association of Counties (CSAC) annual conference in southern California by the Supervisors Elect for the "New Supervisor" training courses and by the Clerk of the Board for California Clerk of the Board of Supervisors Association (CCBSA) training sessions were greater than estimated. There are also two additional training courses for new Supervisors that will be held in Sacramento this spring and there will be insufficient money to allow for travel reimbursement. The Clerk of the Board also has an additional legislative training session this winter.

There are no other line items that can be reduced at this time in the Board of Supervisors budget to accommodate these additional costs and funding is recommended to come from General Contingency.

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

Per Board policy, all training and travel line items can only be adjusted by a budget action approved by the Board of Supervisors. In the past the Board has approved budget actions increasing travel line items to account for travel costs being greater than originally estimated.

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not approve the budget action. The Auditor's office will be unable to process travel reimbursement requests due to insufficient funding in the specific travel line items, and there will be insufficient funding for the Supervisors Elect to attend the two additional training courses this spring. Alternately, the Board could direct staff to identify funding from another source rather than General Contingency.

**FINANCIAL IMPACT:**

The General Fund Contingency will be reduced by \$1,400.

**ATTACHMENTS:**

Budget Action Form (XLS)

**CAO RECOMMENDATION**

Requested Action Recommended

**COMMENTS**

There is a Current Balance of \$563,527 in General Fund Contingency.

*Mary Hodson*

Mary Hodson, Interim CAO 11/26/2014

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**

**MOVER:** John Carrier, District V Supervisor

**SECONDER:** Lee Stetson, District I Supervisor

**AYES:** Stetson, Jones, Bibby, Cann, Carrier

**BUDGET ACTION FORM**

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0101-411	0490	Training & Seminars		\$400	
001	0101-411	0497	New Supervisors Training		\$1,000	
001	0104-414	1090	GENERAL CONTINGENCY			\$1,400
				<b>TOTAL</b>	\$1,400	\$1,400

TRANSFER BETWEEN FUNDS						
				<b>TOTALS</b>	\$0	\$0

ACTION REQUESTED: (Check all that apply)

( X ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To account for greater than estimated travel costs.

DEPT HEAD SIGNATURE Mary B. Johnson DATE 11-26-14  
 APPROVED BY RES NO. 14-632 CLERK Mary Denton, Deputy DATE 12-9-14

**BOARD OF SUPERVISORS/GENERAL CONTINGENCY**

<b>AUDITOR'S USE ONLY</b> BA #
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