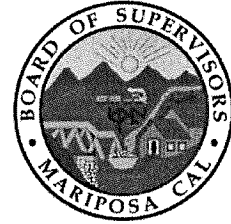


MARIPOSA COUNTY

District Attorney • 209 966 3626



RESOLUTION - ACTION REQUESTED 2014-593

MEETING: November 25, 2014

TO: The Board of Supervisors

FROM: Thomas Cooke, District Attorney

RE: Approve Data Conversion Quote Submitted by Constellation Justice Systems

RECOMMENDATION AND JUSTIFICATION:

Approve Data Conversion Quote Submitted by Constellation Justice Systems for the Data Conversion from the District Attorney's Current Case Management System Damion to Their New Case Management System Prosecutor by Karpel and Approve Budget Action Transferring Funds within the District Attorney's Prosecution Budget to Accomplish the Data Conversion (\$4,000). The total cost of the data conversion is \$16,450. Karpel Solutions has agreed to pay Constellation Justice Systems data extract fees of \$12,450, leaving a balance of \$4,000 to be covered by the District Attorney's Office.

This additional expense was not anticipated when the District Attorney's Office came before the Board in June 2014 for the approval to purchase a new case management system.

Karpel staff was onsite for a two day pre-implementation meeting with the District Attorney's Project Manager and the County's Information Technology staff. During this meeting Karpel staff requested to contact Constellation Justice Systems to obtain the conversion codes that are necessary to convert the data. At that time staff was informed by Constellation that they would be charging Mariposa County for the conversion codes.

The District Attorney's Office has worked with Rick Peresan, the Director of the County's Information Technology during the entire process and his recommendation would be to pay to have the data converted into the new system. His help and insight were invaluable during this process.

The budget action requests to use salary savings to fund the one-time conversion cost.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board approved the Agreement and Contract with Karpel Computer Systems, Inc., on June 24, 2014, (Resolution 2014-310).

Departments are required to obtain Board approval to adjust funds within a budget unit. The Board has previously approved transfers within a budget unit to cover unexpected shortfalls using salary savings.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Alternatives: Leave existing data stored on the outdated server. This server is in danger of “crashing” which would result in the loss of 10 years of data.

Consequences: Without the data being converted into the new case management system staff would be less efficient and effective having to search two separate case management systems.

FINANCIAL IMPACT:

The total cost of the data conversion is \$16,450. Karpel Solutions has agreed to pay Constellation Justice Systems data extract fees of \$12,450, leaving a balance of \$4,000. The \$4,000 is within the District Attorney’s Prosecution Budget Unit. No additional County funds will be used.

ATTACHMENTS:

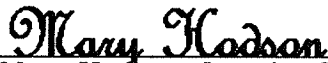
Quote (PDF)

Letter from Karpel (PDF)

Budget Action Form (PDF)

CAO RECOMMENDATION

Requested Action Recommended



Mary Hodson, Interim CAO 11/19/2014

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Janet Bibby, District III Supervisor

SECONDER: John Carrier, District V Supervisor

AYES: Stetson, Jones, Bibby, Cann, Carrier

BUDGET ACTION FORM

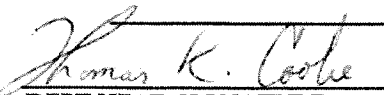
FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0212-517	04-21	HTE Licensing/Support		\$4,000.00	
001	0212-517	01-13	Deputy District Attorney			\$4,000.00
TOTALS					\$4,000.00	\$4,000.00

TRANSFER BETWEEN FUNDS				DEBIT	CREDIT
TOTALS					

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

JUSTIFICATION: Case Management System Data Conversion from Constellation Justice Systems to Karpel Solutions



DEPT HEAD SIGNATURE _____ DATE 14-Nov-14

APPROVED BY RES NO. 141-593 CLERK Rene LaRoch DATE 11-25-14

DEPARTMENT _____ DISTRICT ATTORNEY _____	AUDITOR'S USE ONLY BA # _____
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Budget Revision Form Revised 12/18

4213

Constellation Justice Systems d/b/a CourtView Justice Solutions

to: **Tom Cooke**
 District Attorney
 5101 Jones Street
 Mariposa, CA 95338

Quote: MARICO10272014
Date: October 26, 2014
Valid through: December 10, 2014

Project: Extraction of DAMION Data

Item	Quantity	Unit Price	Total
PROFESSIONAL SERVICES			
1.1 Data Conversion	1	\$13,650	\$13,650
Baseline Project Total			\$13,650

OPTIONAL PROFESSIONAL SERVICES

2.1 Data Conversion (Additional Extract)	1	\$1,400	
2.2 Enter number of Additional Extracts, calculate total:		x \$1,400	
2.3 Add Additional Extract total to Baseline Project total, calculate total:		+ \$13,650	

Project Total, with Optional Professional Services			
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Accepted: THOMAS K. COOKE *Thomas K. Cooke* Date: 11-7-14
 Print Name / Signature

Scope of Work

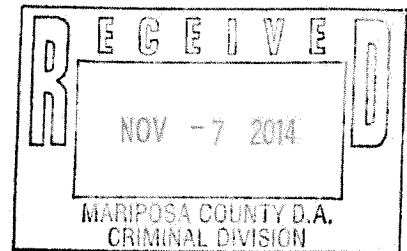
- CJS will provide project management services to schedule and coordinate the work to be performed by CJS.
- CJS will provide a data extract, using the standard CJS script development methodology, consisting of a series of comma separated (CSV) data files, one file per table. The name of the fields will be provided on the first line of each file. Data files will be provided for both base data tables as well as code tables.
- CJS will provide a standard conversion document that the definition of the keys linking the various data tables.
- CJS will provide optional Additional Extracts which will provide additional point in time extracts without modification of the extraction scripts.

Notes

- 1 Quotation must be signed and returned with a purchase order to schedule project.
- 2 Professional Services quoted are at a firm fixed price.
- 3 Price excludes any taxes that may apply. Payment of applicable taxes is the responsibility of the Customer.
- 4 If project is cancelled prior to completion, all costs related to effort expended through the date of cancellation will be due and payable.
- 5 CJS will invoice for Professional Services as follows:
 - Project Management will be invoiced at the end of the first month in which project oversight and coordination Services are provided.
 - Data Conversion Services (Baseline Project) will be invoiced at the end of the first month in which the extracted data is provided to the Customer.
 - Data Conversion Services (Additional Extracts) will be invoiced at the end of the first month in which the extracted data for
- 6 Payment term is net 30 days from invoice date.
- 7 Customer will make available all resources requested by CJS for assistance.
- 8 Delays caused by Customer may require rescheduling and/or Change Order for additional services.
- 9 Customer is responsible for the host environment including all required licenses, hardware, network and third party software components and configuration as well as providing remote access to the database to CJS staff.
- 10 All services are to be provided remotely. Should travel be requested or deemed to be required, a separate Change Order for estimated travel costs and travel time will be provided.
- 11 Customer may not provide to, or allow access by, any third party to any extracted data or documentation unless the third party has effectuated the standard CJS non disclosure agreement (NDA). Any person not a direct employee of the Customer will be considered a third party.



BETTY L. OLIVER
Administrative Assistant
Mariposa County District Attorney's Office
5101 Jones Street
Post Office Box 730
Mariposa, California 95338



Ms. Oliver

Karpel has agreed to pay for the Damion data extract fees, estimated at \$12,450. This total is based upon the following provided by Constellation Justice Systems (Damion):

Data extract baseline project: \$13,650.00
2 x Data conversions (\$1,400 each): \$2,800.00

Total Project Cost: \$16,450.00

Mariposa will cover \$4,000.00 of the total cost

Karpel responsibility: \$12,450.00

Matt Ziemianski
CEO
Karpel Solutions