



MARIPOSA COUNTY

Human Services • (209) 966-2000



RESOLUTION - ACTION REQUESTED 2014-541

MEETING: October 21, 2014

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Authorize Human Services to Add a New Classification of Assistant Director

RECOMMENDATION AND JUSTIFICATION:

Authorize the Human Services Department to Work with the Human Resources/Risk Management Department on Developing a New Classification of an Assistant Human Services Director. Due to restructuring within the Human Services Department it has been determined that an Assistant Human Services Director classification would enable the department to better meet administrative requirements. This will involve creating a new job description and Human Resources staff is willing to assist Human Services in developing this classification.

With the vacancy of the Human Resources Director/Risk Manager, the Board gave direction to defer new classifications, reclassifications, and reorganizations as they require a significant amount of staff time because of the analysis required in considering these proposed requests. However, staff in Human Resources believes that the workload involving this new classification will not cause a significant increase in the existing workload.

The new classification will be brought back to the Board of Supervisors at a later date for review and approval. At this time, the Board will also be asked to approve the salary range, allocating this position to the appropriate budget, and any necessary budget actions to accommodate the position.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The department would continue to rely on existing management staff to manage these administrative requirements which has been problematic in certain instances.

CAO RECOMMENDATION

Requested Action Recommended

Mary Hodson

Mary Hodson, Interim CAO 10/15/2014

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Janet Bibby, District III Supervisor
SECONDER: Lee Stetson, District I Supervisor
AYES: Lee Stetson, Merlin Jones, Janet Bibby, Kevin Cann
EXCUSED: John Carrier