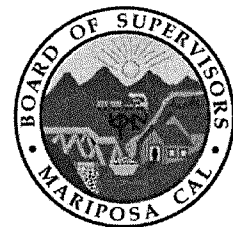


# MARIPOSA COUNTY

Administration • 209-966-3222



## **RESOLUTION - ACTION REQUESTED 2013-533**

MEETING: December 3, 2013

TO: The Board of Supervisors

FROM: Rick Benson, County Administrative Officer

RE: Copy Machine Contract

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### **RECOMMENDATION AND JUSTIFICATION:**

Approve a Five-Year Contract for Copy Machine Service with Spriggs, Inc., and Minolta Corporation and Authorize the Chairman of the Board of Supervisors to Sign the Contract and the Addendum to the Contract. The current five-year contract with Spriggs, Inc., and Minolta Corporation for copy machine service ends in January 2014. Staff met with John Spriggs and the terms and pricing will remain the same as the existing contract, with minor adjustments for facsimile and color capabilities and the addition of new departments. The existing monthly lease payment was \$3,095 and the new monthly lease payment will be \$3,177. Maintenance costs will remain the same and will be billed quarterly at \$.0088 per copy.

John Spriggs visited with each county department to ascertain copy machine needs and identify which model of machine will meet those needs most cost effectively. All county departments will receive a new copy machine suitable for their needs. If the contract is approved, Spriggs will begin replacing the copy machines during the week of December 9, 2013. Spriggs will be responsible under this contract for the removal and shipment of present equipment. County departments have been satisfied with the copy machines and the maintenance service received from Spriggs.

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

On December 2, 2008, the Board adopted Resolution 08-557 approving a five-year contract with Spriggs, Inc. And Minolta Corporation for service.

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not approve the contract. Staff will need to identify another vendor to provide copy machine service which may be at a higher cost.

### **FINANCIAL IMPACT:**

**Sufficient funding has been included in the Fiscal Year 2013-14 Budget for copy machine costs.**

**ATTACHMENTS:**

**Value Lease Agreement Spriggs (PDF)**


**ADDENDUM TO VALUE LEASE Copy Machines 2013 (DOCX)**

**Copy Machines for County of Mariposa 2013 (XLSX)**

**Copy Machines for County of Mariposa 2013 - Revised (XLSX)**

**CAO RECOMMENDATION**

Requested Action Recommended

  
Rick Benson, County Administrator/Office

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**

**MOVER:** Janet Bibby, District III Supervisor

**SECONDER:** Kevin Cann, District IV Supervisor

**AYES:** Stetson, Jones, Bibby, Cann, Carrier