



MARIPOSA COUNTY

District Attorney • 209 966 3626



RESOLUTION - ACTION REQUESTED 2014-367

MEETING: July 22, 2014

TO: The Board of Supervisors

FROM: Thomas Cooke, District Attorney

RE: Transfer of Funds Within the District Attorney's Victim Witness Assistance Grant Program

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action for Fiscal Year 2012/13 Transferring Funds Within the Victim Witness Budget to Purchase Two Microsoft Surface Pro 3 Tablets and Two Desk Chairs (\$4,299).

The District Attorney's Victim Witness Services Supervisor position has been vacant since December 31, 2013, creating salary savings within the Victim Witness Assistance Grant Program. The tablets will increase office and clerical efficiency, and the desk chairs needed to be replaced due to their age and wear.

The District Attorney's Office submitted a Grant Award Modification with the State of California Governor's Office of Emergency Services (CalOES), which administers the Victim Witness Assistance Grant Program, and they approved the grant modification.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Departments are required to obtain Board approval to adjust funds within a budget unit. The Board has previously approved transfers within a budget unit to cover office equipment and supplies.

On June 24, 2014, the Board approved transferring funds within the Victim Witness budget to purchase the Case Management System Karpel (Resolution 2014-310); subsequently the current request to transfer funds was inadvertently omitted from the original budget action form.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the Board chooses not to approve the request the Victim Witness Assistance Grant Program will be in jeopardy of not receiving grant funds in the future. These funds are currently available within the Victim Witness budget. If the Board chooses not to transfer these funds, grant monies will not be spent down in Fiscal Year 2013-2014.

FINANCIAL IMPACT:

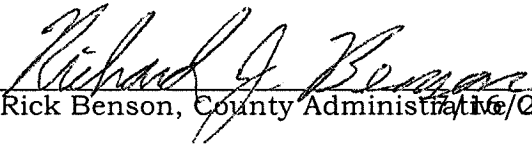
Funds are within the District Attorney's Victim Witness budget. No additional General Funds will be used.

ATTACHMENTS:

Budget Action Form (PDF)
Approval of Subgrant Modification #2 (PDF)
VicWit Invoices (PDF)

CAO RECOMMENDATION

Requested Action Recommended


Rick Benson, County Administrative Officer

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Lee Stetson, District I Supervisor

SECONDER: John Carrier, District V Supervisor

AYES: Stetson, Jones, Bibby, Cann, Carrier

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0215-518	.01-15	Vic Wit Services Supervisor			4,299
001	0215-518	.04-17	Office Expense		274	
001	0215-518	.04-80	Equipment		4,025	
TOTALS					\$4,299.00	\$4,299.00

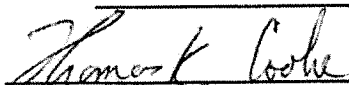
TRANSFER BETWEEN FUNDS		DEBIT	CREDIT
TOTALS			

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

JUSTIFICATION:

To purchase two Mircosoft Tablets and desk chairs, pursuant to Grant Modification #2

	DATE	10-Jul-14
DEPT HEAD SIGNATURE	APPROVED BY RES NO. 14-367	CLERK Rene LaRock
DATE	DATE 7-22-14	
DEPARTMENT	DISTRICT ATTORNEY	AUDITOR'S USE ONLY BA #

Budget Revision Form Revised 12/18

3805