



MARIPOSA COUNTY

Health · (209) 966-3689



RESOLUTION - ACTION REQUESTED 2014-186

MEETING: May 6, 2014

TO: The Board of Supervisors

FROM: Charles Mosher, Health Officer

RE: Fill Vacant Secretary Position at the Public Health Department

RECOMMENDATION AND JUSTIFICATION:

Authorize the Filling of a Vacant Secretary Position at the Public Health Department Effective Immediately. With the May 2, 2014 resignation of one of the Department's two Secretaries, there is an urgent need to fill the position. The Health Department currently has a very minimal staffing pattern for clerical/administration/accounting support and this position is indispensable.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board authorizes the filling of all vacant positions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Not filling the position of Secretary will create an unmanageable work load for remaining clerical support positions.

FINANCIAL IMPACT:

Budget is adequate to support filling the vacant position.

CAO RECOMMENDATION

Requested Action Recommended


Rick Benson, County Administrator
4/30/2014

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Lee Stetson, District I Supervisor

SECONDER: Janet Bibby, District III Supervisor

AYES: Stetson, Jones, Bibby, Cann, Carrier