



# MARIPOSA COUNTY

Probation · (209) 966 3612



## **RESOLUTION - ACTION REQUESTED 2013-487**

MEETING: November 5, 2013

TO: The Board of Supervisors

FROM: Pete Judy, Chief Probation Officer

RE: ADA Drug Task Force Grant 2013-2014

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### **RECOMMENDATION AND JUSTIFICATION:**

Adopt a Resolution to Participate in the Anti-Drug Abuse Enforcement Team Grant Program, (Mariposa County Drug Task Force Team), Effective October 1, 2013 to September 30, 2014, and Authorize the Chief Probation Officer to Sign and Submit the Grant Application for Funding in the Amount of \$84,447, and Sign the Grant Agreement with the Board of State and Community Corrections (BSCC), Including any Amendments, Modifications or Extensions Thereof, Subject to Approval as to Form by County Counsel.

The BSCC requires a Board Resolution in order for the County to receive the funding. This funding partially supports the salaries of four positions: Deputy Probation Officer, Sheriff's Detective, Deputy District Attorney, and Legal Secretary.

The grant award is slightly less than what was included in the budget and any necessary budget adjustments will be done during the Mid-Year review.

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The County has been receiving this grant funding since 1994 and this is the annual re-application of the grant. The Board has historically approved the County's participation in the Anti-Drug Abuse Enforcement Team Grant Program.

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not adopt the Resolution or approve the grant application; the County will not receive the grant funding.

### **FINANCIAL IMPACT:**

**The grant award is slightly less than it was last fiscal year, however it will continue to partially support the salaries of four county positions. Any budget adjustments will be made during mid-year review.**

### **ATTACHMENTS:**

**Mariposa BOS Resolution (DOCX)**  
**Application Facesheet and Budget Information (DOC)**

Budget Narrative 2013-2014 (DOCX)  
Oranization Chart (DOCX)  
Project Contact Information Sheet - BSCC 227 (XLSM)  
Project Narrative 2013-2014 (DOCX)

**CAO RECOMMENDATION**

Requested Action Recommended

  
Rick Benson, County Administrator/Office

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**  
**MOVER:** Merlin Jones, District II Supervisor  
**SECONDER:** Kevin Cann, District IV Supervisor  
**AYES:** Stetson, Jones, Bibby, Cann, Carrier

**MARIPOSA COUNTY RESOLUTION NO. 13-487**

**ADOPT A RESOLUTION TO PARTICIPATE IN THE ANTI-DRUG ABUSE  
ENFORCEMENT TEAM GRANT PROGRAM,  
ALSO KNOWN AS, THE MARIPOSA COUNTY DRUG TASK FORCE TEAM,  
EFFECTIVE OCTOBER 1, 2013 TO SEPTEMBER 30, 2014**

**WHEREAS**, the Mariposa County Board of Supervisors desires to participate in the Anti-Drug Abuse Enforcement Team Grant Program supported by the Edward Byrne Memorial Justice Assistance Grant Program funds and administered by the Board of State and Community Corrections (hereafter referred to as the BSCC), for the grant period dated October 1, 2013 to September 30, 2014; and

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Probation Officer is authorized on behalf of this Governing Board to submit the grant application for this funding, in the amount of \$84,447, and sign the Grant Agreement with the BSCC, including any amendments, modifications or extensions thereof, subject to approval as to form by County Counsel.

**BE IT FURTHER RESOLVED** that federal grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

**BE IT FURTHER RESOLVED** that the Mariposa County Probation Department, as the implementing agency, and the Mariposa County Sheriff's Department and Mariposa County District Attorney's Office, as the partnering entities, agree to abide by the statutes and regulations governing the Federal Justice Assistance Grant Program as well as the terms and conditions of the Grant Agreement as set forth by the BSCC.

**PASSED, APPROVED, AND ADOPTED** by the Governing Board of Mariposa County in a meeting thereof held on this 5<sup>TH</sup> day of November, 2013 by the following vote:

**AYES: STETSON, JONES, BIBBY, CANN, CARRIER**  
**NOES: NONE**  
**ABSTAINED: NONE**  
**EXCUSED: NONE**



**Lee Stetson, Chair**

**ATTEST:**

  
**Rene LaRoche, Clerk of the Board**

**APPROVED AS TO FORM:**

  
**Steven W. Dahlem, County Counsel**

## APPLICANT INSTRUCTIONS

- A. **Applicant:** Complete the required information (including federal identification number) for the implementing agency submitting the proposal.
- B. **Population:** Check the box that best identifies the population of your jurisdiction.
- C. **Project Summary:** Provide a brief description (3-4 sentences) of the project's intention for using the grant funds requested. Note: This information may be posted to the BSCC's website for informational purposes.
- D. **Amount of Funds Requested:** Identify the amount of grant funds requested. Please refer to the ADA Allocation Chart in the RFA.
- E. **Applicant Project Director:** Provide the required information for the individual with whom BSCC staff would work on a daily basis during the 12-month grant period.
- F. **Designated Financial Officer:** Provide the required information for the individual who would approve invoices before the project submits them to the BSCC and who will be responsible for the overall fiscal management of the grant. Reimbursement checks are mailed to the Designated Financial Officer.
- G. **Applicant Day-to-Day Contact Person:** Provide the name of the person who will have day to day responsibility and working knowledge of the ADA Program.
- H. **Applicant's Agreement:** Provide a signature from the person authorized by the county to sign on behalf of the county.



**Board of State and  
Community Corrections**

**Anti-Drug Abuse Enforcement Team Program  
FY 2013/2014 Application**

**APPLICANT INFORMATION**

A. APPLICANT AND CONTACT INFORMATION				
APPLICANT NAME		TELEPHONE NUMBER		FEDERAL EMPLOYER IDENTIFICATION NUMBER
County of Mariposa		(209) 966-3222		94-6000880
STREET ADDRESS		CITY	STATE	ZIP CODE
5100 Bullion Street, 2 <sup>nd</sup> Floor		Mariposa	CA	95338
MAILING ADDRESS (if different)		CITY	STATE	ZIP CODE
P.O. Box 784		Mariposa	CA	95338
B. PROJECT TITLE		C. PROGRAM PURPOSE AREA		D. AMOUNT OF FUNDS REQUESTED
Mariposa County Drug Task Force				\$ 84,447
E. BRIEF DESCRIPTION OF PROJECT				
The MJDTF will continue to combat street and mid-level drug related crimes involving adults and juveniles who are suspected of selling, manufacturing and/or distributing illegal drugs. The Task Force will target individuals with drug-related warrants; probationers with drug-related violations; Drug Court and Prop 36 probationers.				
F. APPLICANT PROJECT DIRECTOR				
AGENCY NAME			OFFICE NUMBER	
Mariposa County Probation Department			(209) 966-3612	
NAME, TITLE OF PROJECT DIRECTOR			CELLPHONE NUMBER	
Constance Pearce, Deputy Probation Officer III				
STREET ADDRESS			FAX NUMBER	
5091 Bullion Street			(209) 742-5961	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS	
Mariposa	CA	95338	cpearce@mariposacounty.org	
G. DESIGNATED FINANCIAL OFFICER				
NAME, TITLE, AND AGENCY			TELEPHONE NUMBER	
William Davis, Auditor, Mariposa County Auditor's Office			(209) 966-7606	
STREET ADDRESS			FAX NUMBER	
4981 10 <sup>th</sup> Street			(209) 966-7810	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS	
Mariposa	CA	95338	wdavis@mariposacounty.org	
H. ADVISORY PROJECT CONTACT PERSON				
NAME, TITLE, AND AGENCY			TELEPHONE NUMBER	
Constance Pearce, Deputy Probation Officer III, Probation Department			(209) 742-1294	
STREET ADDRESS			FAX NUMBER	
5091 Bullion Street			(209) 742-5961	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS	
Mariposa	CA	95338	cpearce@mariposacounty.org	
I. APPLICANT'S AGREEMENT				
By submitting this application, the applicant assures that it will abide by the laws, policies and procedures governing this funding.				
NAME, TITLE OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY TO SIGN), AND AGENCY			TELEPHONE NUMBER	
Pete Judy, Chief Probation Officer			(209) 966-3612	
STREET ADDRESS		CITY	STATE	ZIP CODE
5091 Bullion Street		Mariposa	CA	95338
MAILING ADDRESS (if different)		CITY	STATE	ZIP CODE
P.O. Box 76		Mariposa	CA	95338
APPLICANT'S SIGNATURE			E-MAIL ADDRESS	
			pjudy@mariposacounty.org	
			DATE	

## BUDGET INFORMATION

### BUDGET SUMMARY

Complete the budget category table below. Indicate the amount of JAG funds allocated to each budget category. Report amounts in whole dollars only.

BUDGET CATEGORY	GRANT FUNDS
1. Salaries and Benefits	\$41,749
2. Operating Expenses	\$42,698
3. Equipment	\$0
4. Other	\$0
<b>TOTAL</b>	<b>\$84,447</b>

**BUDGET CATEGORY DETAILS:** For each category provide the line item details requested.

**1. SALARIES AND BENEFITS:** Itemize the hours and hourly rates of all project staff.

1 - Probation Officer: 49.7020% of Salary and Benefits / Average 20 hours per week

Salaries	\$49,177.44	\$24,442.17
Uniform	\$365.00	\$181.41
Deferred/Cash Ben	\$3,073.08	\$1,527.38
SDI	\$627.96	\$312.11
FICA	\$3,283.20	\$1,631.82
Medicare	\$767.88	\$381.65
Medical/Dental/Vision	\$6,441.60	\$3,201.60
Retirement	\$20,234.88	\$10,057.14
Life	\$27.48	\$13.66
Total	\$83,998.00	\$41,748.94
49.438% of funding		\$41,749

2. OPERATING EXPENSES: Itemize the services/supplies and show the funds, if any, that would be applied to each.

1 - Sheriff's Detective: 17.2730% / Average 7 hours per week

Salaries	\$51,693.24	\$8,923.97
Uniform	\$885.00	\$125.87
SDI	\$857.88	\$148.18
FICA	\$4,485.72	\$774.82
Medicare	\$1,049.04	\$181.20
Medical/Dental/Vision	\$7,514.64	\$1,298.00
Retirement	\$21,651.00	\$3,739.78
Deferred	\$4,078.80	\$704.53
Life	\$31.44	\$5.43
Total	\$92,246.76	\$15,933.78
Funding 18.869%		\$15,934

1 - Deputy District Attorney: 16.4858% / Average 6.5 hours per week

Salaries	\$90,124.68	\$14,857.77
SDI	\$1,164.00	\$191.89
FICA	\$6,086.16	\$1,003.35
Medicare	\$1,423.32	\$234.65
Medical/Dental/Vision	\$7,514.64	\$1,238.85
Retirement	\$25,495.56	\$4,203.15
Deferred	\$6,875.28	\$1,133.44
Life	\$82.44	\$13.59
Total	\$138,766.08	\$22,876.70
Funding 27.090%		\$22,877

1 - Legal Secretary: 7.5950% / Average 3 hours per week

Salaries	\$29,221.32	\$2,219.36
SDI	\$306.12	\$23.25
FICA	\$1,600.44	\$121.55
Medicare	\$374.28	\$28.43
Medical/Dental/Vision	\$11,487.24	\$872.46
Retirement	\$8,157.12	\$619.53
Life	\$31.44	\$2.39
Total	\$51,177.96	\$3,886.97
Funding 4.603%		\$3,887

- **Confidential expenditures** are costs that may be incurred by law enforcement agencies using grant personnel working undercover or in another investigative capacity. It may include the purchase of information, physical evidence, or services. Confidential fund expenditures are only allowable for grants to state or local law enforcement agencies.

3. **EQUIPMENT:** Itemize and show the funds, if any, that would be applied to each.

None

- **Vehicles** are an allowable expense for the ADA Program with prior written approval from the BSCC.
- **Weapons and Ammunition** are allowable expenditures for ADA Program. Lethal weapons can be approved by the BSCC staff with proper justification as deemed necessary on a case-by-case basis. Non-lethal weapons such as tasers, pepper ball guns, and bean bag guns are allowed.

4. **OTHER:** Itemize costs and show the funds for travel expenses.

None