



MARIPOSA COUNTY

Health • (209) 966-3689



RESOLUTION - ACTION REQUESTED 2013-88

MEETING: March 19, 2013

TO: The Board of Supervisors

FROM: Charles Mosher, Health Officer

RE: Promotion of PHNII to PHN Manager; Decrease FT PHNII Position to 70% PPT; Increase 70% PPT RN to FT

RECOMMENDATION AND JUSTIFICATION:

Approve the Promotion of a Public Health Nurse II to the Public Health Nursing Manager; Authorize the Decrease of the Full-Time Public Health Nurse II Position to 70% Permanent Part-Time and Authorize Recruiting and Filling the Position Effective April 1, 2013; Authorize the Increase of the 70% Permanent Part-Time Registered Nurse Position to Full-Time Effective April 1, 2013; Approve Increasing Funding in Clinic Extra-Help During the Transition Period and Approve Budget Action Transferring Appropriations Within the Health Budget to Accommodate the Allocation Changes and increasing General Contingency by \$3,011 (\$16,559).

The Public Health Nursing Manager is retiring and her last day of employment is March 31, 2013. This modification of the Health Department staffing within the nursing allocations will allow for better functioning of the County's Public Health nursing activities and will reduce costs to the County in this Fiscal Year by \$3,011.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has approved similar actions in other departments in the past. Further, the Board's policy requires their approval when filling vacant positions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Increased efficiency and lower cost of nursing staff will not be realized.

FINANCIAL IMPACT:

Transfer from account 001-0401-621-0107 (PHN Supervisor) in the amount of \$3,878.00; and Transfer from account 001-0401-621-0109 (PHN II) in the amount of \$12,681.00; and Transfer to account 001-0401-621-0125 (Registered Nurse) in the amount of \$3,948.00; and Transfer to account 001-0401-621-0203 (Clinic Extra-Help) in the amount of \$9,600.00; and Transfer to account 001-0104-414-1090 (General Contingency) in the amount of \$3,011.00

03/19/13 001-0401-621-0203 · Clinic Extra-Help \$9,600.00

03/19/13 001-0401-621-0125 · Registered Nurse \$3,948.00
03/19/13 001-0104-414-1090 · General Contingency \$3,011.00
03/19/13 001-0401-621-0107 · PHN Supervisor (\$3,878.00)
03/19/13 001-0401-621-0109 · PHN II (\$12,681.00)
Total: \$0.00

ATTACHMENTS:

Budget Action Form (PDF)

CAO RECOMMENDATION

Requested Action Recommended


Rick Benson, County Administrative Officer

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Janet Bibby, District III Supervisor
AYES: Janet Bibby, Kevin Cann, John Carrier, Merlin Jones
EXCUSED: Lee Stetson

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0401	621-01-07	PHN Supervisor			3,878.00
001	0401	621-01-09	PHN II			12,681.00
001	0401	621-01-25	RN		3,948.00	
001	0401	621-02-03	Clinic Extra Help		9,600.00	
001	0104	414-1090	GENERAL CONTINGENCY		3,011.00	
TOTALS					16,559.00	16,559.00

TRANSFER BETWEEN FUNDS				DEBIT	CREDIT

ACTIONS REQUESTED: (Check all that apply)

- (X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION

Re-organization of nursing department for more efficient operation

DEPT HEAD SIGNATURE
 DR. CHARLES B. MOSHER, M.D., MPH, HEALTH OFFICER, PUBLIC HEALTH DEPT.

DATE
 3/8/2013

APPROVED BY RES NO. 13-88

Rene La Roche
 CLERK

DATE
 3-20-13

AUDITOR'S USE ONLY
 BA #