



MARIPOSA COUNTY

Planning • 209-966-5151



RESOLUTION - ACTION REQUESTED 2013-180

MEETING: May 14, 2013

TO: The Board of Supervisors

FROM: Sarah Williams, Planning Director

RE: Approve Equipment Needs for Building and Planning Departments

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Transferring Funding Within the Planning and Building Budgets for the Purchase of Two Scanners and Computer Equipment to Enable the on Going Scanning of Current Planning and Building Files (\$7,000).

The Building Department employs an Extra-Help staff person who scans Planning and Building files for archiving purposes. The scanners include a small scanner to scan 8-1/2 inch by 11 inch sized documents, and a large scanner to scan construction sized prints. There are issues with the equipment currently used for the scanning because of the equipment's memory and storage capacity, mainly due to the large size of some of the documents and files. The Technical Services Department recently tried to use a new Central Processing Unit (CPU) to address the capacity problems, but the new CPU would not interface with the existing scanners because of the age of the scanners. The memory and storage capacity issues can only be addressed by upgrading both the CPU and the scanning equipment.

Planning and Building will share equally in the cost of this equipment and both departments have funds available in the 2012-2013 FY Budget.

The Technical Services Director has been consulted on this purchase and has approved of the equipment.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves budget actions transferring funds within budgets as well as the purchase of unanticipated equipment needs.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Not authorizing this purchase would result in limiting the capacity for Planning and Building documents to be scanned for archiving purposes because of the inefficient equipment currently in use. At some point in the future, the equipment will not be able to be used to scan large documents.

FINANCIAL IMPACT:

There will be no increased impact on the General Fund as monies are being used out of current Planning and Building departments budgets for these purchases.

Transfer from account 001-0249-575-0418 (Professional Services) in the amount of \$3,500.00; and Transfer to account 001-0249-575-0480 (Equipment) in the amount of \$3,500.00; and Transfer from account 600-0236-562-0450 (County Vehicle) in the amount of \$3,500.00; and Transfer to account 600-0236-562-0480 (Equipment) in the amount of \$3,500.00


05/14/13	001-0249-575-0480 · Equipment	\$3,500.00
05/14/13	600-0236-562-0480 · Equipment	\$3,500.00
05/14/13	001-0249-575-0418 · Professional Services	(\$3,500.00)
05/14/13	600-0236-562-0450 · County Vehicle	(\$3,500.00)
Total:		\$0.00

ATTACHMENTS:

budget form for eq trans (DOC)
color scanner (PDF)
PC (PDF)
scanner (PDF)

CAO RECOMMENDATION

Requested Action Recommended


Rick Benson, County Administrator/Office

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Kevin Cann, District IV Supervisor

SECONDER: Merlin Jones, District II Supervisor

AYES: Stetson, Jones, Bibby, Cann, Carrier

LARGE DOCUMENT SOLUTIONS

EME CORPORATION
 7318 S. Revere Pkwy. Unit A
 Centennial, CO 80112

Toll Free: (866) 338-4464
 Phone: (303) 773-9015
 Fax: (303) 773-9950

QUOTATION

Prepared For
Mariposa County Building Department Debra Willis CA (209) 966-3934 building@mariposacounty.org

Date	Quote #
05/01/13	20130501MC3

ALL QUOTES ARE VALID
 FOR 30 DAYS

Terms	Rep	Delivery	Ship Via
Check, EFT, CC	Kevin Brinks	7-10 Days	Best

Qty	Description	Unit Price	Ext. Price
1	Colortrac SmartLF SC 25c Scanner – 25" Color Scanner, Scan speeds: 13 ips monochrome, 3 ips color, 1200dpi true optical resolution; 9600dpi maximum resolution. USB3 interface- data transfer speeds up to 5 GB per sec. Includes scanner display.	\$ 3,595	\$ 3,595
1	SmartWorks EZ Touch PLUS Software	Included	Included
1	Warranty: 1 Year Return to Depot	Included	Included
0	OPTIONAL Scanner Floor Stand with Catch Basket	\$ 495	Optional
0	OPTIONAL SmartWorks PRO Scan Software: Includes capability to smooth de-skew, multiple views, auto paper size detection, auto name/date/time stamp, mouse or touch screen compatible, and scan once feature. Scans to file formats: TIFF, JPEG, & PDF	\$ 575	Optional \$575
1	Remote Installation and Support via "Go To Meeting": Installation help and on-going support over the phone/web for as long as you own the product.	Included	Included
	Shipping: Dock to Dock Shipping & Handling (Additional requirements, add: Liftgate \$50, Residential \$50, & Inside Delivery \$50, Stairs TBD)	Dock to Dock	Dock to Dock

Duns# 065874237 Cage Code: 3L8B8 Fed Tax ID# 84-1587192

No returns after 30 days. For any unused goods or equipment returned to Seller for refund or credit, Purchaser agrees to pay a restocking charge equal to 15% of the price of the goods or equipment. Used goods or equipment not in original packaging subject to a 25% restocking charge.

This quotation shall remain firm for the period listed above unless modified by EME Corporation, prior to our acceptance of your order. EME shall not be liable for incidental, special, or consequential damages arising from any cause.

Sub. Total	\$ 3,595
Tax	N/A
Shipping	\$ 175
Total	\$3,770 USD

\$4345.00



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Right Away.™**

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800-808-4239

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
K544299	3272206	5/01/2013

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MARIPOSA COUNTY
PO BOX 1156
DATA PROCESSING
MARIPOSA, CA 95338-1156

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MARIPOSA COUNTY
4963 10TH ST
RICK PERESAN
MARIPOSA, CA 95338
Contact: RICK PERESAN 209-966-8029

Customer Phone # 2097426022

Customer P.O. # WORKSTATION QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JEFF BUTCHKO 877-853-0557	UPS Ground (2-3 da	Request Terms	

QTY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2752000	HP SB Z220 I7-3770 1TB 8GB W7P Mfg#: HSB-B5P15UT#ABA Contract: MARKET ----- SPECIAL INSTRUCTIONS ----- Please include this quote# on your PO and fax it to 847-371-2100-thanks ----- Recommended items for HP SB Z220 I7-3770 1TB 8GB W7P 2570159 HPE 2Y COMPUTRACE COMPLETE HPE-UQ928E 79.79 1936665 HPE 3Y COMPUTRACE DATA PROT HPE-UQ931E 69.82 SUBTOTAL 1037.00 FREIGHT 19.99 SALES TAX 82.96	1037.00	1037.00

Terms and Conditions:
<http://www.cdwg.com/content/terms-conditions/default.asp>

TOTAL ▾	US Currency 1,139.95
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CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061
General Phone: 847-371-5000 Fax: 847-419-6200
Account Manager's Direct Fax: 847-371-2100

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



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SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
K544162	3272206	5/01/2013

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MARIPOSA COUNTY
PO BOX 1156
DATA PROCESSING
MARIPOSA, CA 95338-1156

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MARIPOSA COUNTY
4963 10TH ST
RICK PERESAN
MARIPOSA, CA 95338
Contact: RICK PERESAN 209-966-8029

Customer Phone # 2097426022

Customer P.O. # EPSON QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JEFF BUTCHKO 877-853-0557	UPS Ground (2-3 da	Request Terms	

QTY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2825151	EPSON WORKFORCE DS-7500 SCANNER Mfg#: EPS-B11B205321 Contract: MARKET ----- SPECIAL INSTRUCTIONS ----- Please include this quote# on your PO and fax it to 847-371-2100-thanks ----- Recommended items for EPSON WORKFORCE DS-7500 SCANNER 2954456 3Y PRINTERSCANAIO RPR PLAN SVN-200970 75.80 2954464 4Y PRINTERSCANAIO RPR PLAN SVN-200978 158.60 SUBTOTAL 1149.00 FREIGHT 19.99 SALES TAX 91.92	1149.00	1149.00

Terms and Conditions:
<http://www.cdwg.com/content/terms-conditions/default.asp>

TOTAL US Currency 1,260.91

CDW Government
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Vernon Hills, IL 60061
General Phone: 847-371-5000 Fax: 847-419-6200
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CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515