

MARIPOSA COUNTY

Planning • 209-966-5151



RESOLUTION - ACTION REQUESTED 2013-134

MEETING: April 16, 2013

TO: The Board of Supervisors

FROM: Sarah Williams, Planning Director

RE: Budget Action, Training Seminars Increase

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Transferring Funding Within the Planning Budget to Increase Training and Seminars (\$500). In Fiscal Year 2012-2013, the Planning Department staff has been able to attend various seminars, conferences (including the annual County Planning Director's Conference) and workshops to further their education in areas such as Green House Gas, Climate Control, California Land Use and CEQA (2012 updates), Employee Rights and the Skelly Hearing, the Roles and Responsibilities of Public Servants, and Conducting Mine Inspections (including Reporting).

Limited funds were budgeted for travel expenses for planning staff in FY 2012-2013. The Planning Department has been able to take advantage of low cost and sometimes free workshops and seminars to assist in furthering the education for staff members, however a few of the trainings have required overnight stays which increased expenses. The most recent training, the Mine Inspection Workshop conducted by the Department of Conservation, Office of Mine Reclamation, is critical to implement the "County Action Plan" presented to the State Mining and Geology Board (SMGB). Both Planning and Public Works Department staff are being sent to this training (under planning's budget) in order to learn how to properly conduct mining inspections and complete required reporting forms. A total of four staff members are attending. Inadequate inspections and report forms is one of the deficiency items reported in the Lead Agency Review Team Audit and the SMGB 30-Day Notice of Comply.

The Planning Department, respectfully requests that \$500 be transferred from Professional Services 001-0249-575-0418 to Training and Seminars 001-0249-575-0490.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Any increases in expense line item 0490 - Training & Seminars must have Board approval.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Not approving this budget action would impact the Planning Department's ability to reimburse staff members who have been directed to attend seminars and or workshops in order to further their education on matters that directly involve the Planning process (the Mine Inspection Workshop).

FINANCIAL IMPACT:

Transfer to account 001-0249-575-0490 (Training & Seminars) in the amount of \$500.00; and Transfer from account 001-0249-575-0418 (Professional Services) in the amount of \$500.00

04/16/13 001-0249-575-0490 · Training & Seminars \$500.00

04/16/13 001-0249-575-0418 · Professional Services (\$500.00)

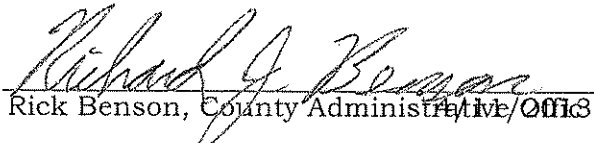
Total: \$0.00

ATTACHMENTS:

Budget Action Form (XLS)

CAO RECOMMENDATION

Requested Action Recommended


Rick Benson, County Administrative Officer

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Merlin Jones, District II Supervisor

SECONDER: Kevin Cann, District IV Supervisor

AYES: Stetson, Bibby, Cann, Carrier, Jones

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0249-575	490.			\$500	
001	0249-575	418				\$500
001	0104-414	1090	GENERAL CONTINGENCY			
				TOTAL	\$500	\$500

TRANSFER BETWEEN FUNDS						
				TOTALS	\$0	\$0

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION:

DEPT HEAD SIGNATURE *[Signature]* DATE 4/8/13
 APPROVED BY RES NO. 13-134 CLERK *[Signature]* DATE 4-17-13

AUDITOR'S USE ONLY BA #
